



## Pax Lodge

World Association  
of Girl Guides  
and Girl Scouts

Association mondiale  
des Guides et des  
Eclaireuses

Asociación  
Mundial de las  
Guías Scouts

# Resident Volunteer Information Sheet

**Are you friendly and outgoing? Do you like meeting people your own age from all around the world? Do you like to share things about yourself, your country and Guiding/Scouting? Are you willing to work hard – and have FUN?**

**We would like to hear from you! Complete the enclosed application and send it to your International Commissioner for your country for her signature of endorsement. You too, might be selected to participate in this incredible international experience!!**

Pax Lodge is one of four International World Centres owned and administered by the World Association of Girl Guides and Girl Scouts for the benefit of and use by all its current and former members throughout the world.

The position of Resident Volunteer is a voluntary one for 2 – 5 months. It is open to active member of WAGGGS, aged 18-25 years. Board and lodging is provided within Pax Lodge.

The duties of a Resident Volunteer rotate through the various areas of Pax Lodge.

Duties include:

- washing dishes, helping in kitchen and dining room
- cleaning guestrooms, vacuuming and doing laundry
- assisting with programmes and events
- providing tours to visitors at Pax Lodge and helping in souvenir shop
- helping in reception, answering the telephone and assisting guests

## Deadline for Application

Positions are for two to five months, and are available year round with 1-2 volunteers starting every month. Depending on which month you would like to volunteer, please have your application sent in for the appropriate time period.

**We have two deadlines for Resident Volunteer applications in each year as follows:**

- **15 April** – for positions starting November, December, January, February, March or April
- **15 October** – for positions starting May, June, July, August, September or October

*For example an application for volunteering 3 months June-August must be received by 15 October, while an application for volunteering 5 months March-July must be received by 15 April*

Applications can be received up to 24 months in advance although will not be considered until the appropriate deadline. There are at times last minutes positions available please contact us for more information.



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## **Travel**

You are responsible for arranging your own travel to Pax Lodge. We are unable to provide assistance towards your travel expenses to and from Pax Lodge, however some travel scholarships are available on application.

## **Finances**

The position of Resident Volunteer at Pax Lodge is a voluntary one. Board and lodging is provided, as well as a small weekly allowance.

## **Visas**

If you are invited to join the team at Pax Lodge, you will need to check with your local British Embassy or Consulate concerning the need for a Visa. Pax Lodge will provide any necessary letters or information. You will not need a Work Permit, as this is strictly a volunteer position.

## **Clothing**

You will need clothing to suit your own needs. Average temperatures vary but usually from October to April can drop to around 30°f (-1°c). Summer months are warm with temperatures reaching as high as 75°f (22°c). Rain is not seasonal and occurs all year round. In winter you will need a heavy coat, sweater and boots.

## **Working Hours**

Pax Lodge is open and busy every day. Resident Volunteers work on a rotating schedule of 4 days on and 2 days off. We work shifts, including mornings, afternoons, evenings and weekends. Occasionally, depending on the programme, your duties may begin before 7.00am and finish late. We work as a team, helping each other and this often means working more hours than scheduled. It is essential that you have the stamina and enthusiasm to be cheerful and friendly at all times.

## **Uniform**

Pax Lodge will provide a uniform consisting of:

- 2 Pax Lodge Polo Shirts
- 1 Pax Lodge jumper
- 1 Pax Lodge trousers

You will need to bring your official Girl Guide/Girl Scout uniform to wear on special occasions and for all ceremonies. You will also need a pair of trainers/sneakers. You should also bring an extra pair of navy blue trousers and navy blue walking shorts (depending on the time of year).

## **Insurance**

You are responsible for arranging medical insurance coverage. Please seek advice in your own country.

## **Programme**

You will be asked to bring display materials about your country and Guiding/Scouting to present during programmes for our guests.